



NON-PROFIT FUNDRAISING

Thursday 2:00-11:00pm * Friday 10:00am-11:00pm * Saturday 10:00am-11:00pm

Submit completed application to: Boomtown Days PO Box 1383 Joplin, MO 64802
 Or you can fax it to 417-624-4303 Attn: Boomtown Days or email to vendorchair@boomtowndays.com

Organization/Name: _____ Contact Person: _____
 Address: _____ City: _____ ST: _____ Zip: _____
 Phone: _____ Cell: _____ Email: _____

Set-up Information

10' X 10' Booth Space \$50.00 \$ _____ Do you need electricity for your booth? _____
 10' X 20' Booth Space \$75.00 \$ _____
 (Booths must be staffed at all times)

Fundraising Activity Description

NO selling of beverages including Bottled Water

Details of Agreement

Payment: **BTD accepts personal or company checks made out to Boomtown Days, cash or credit card payment.**

Visa Card # _____ Name on Card—Please Print _____
 MC Expiration Date ___/___ Signature of Cardholder _____
 AmEx CVV# _____ Last 3 digits on back of card _____
 Discover

General Release

I/we the applicant(s) have read the "Conditions and Guidelines" of the Boomtown Days Festival and agree to abide by said conditions. In addition, I/we, the applicant(s) do expressly release the producers (City of Joplin, Joplin CVB and the Joplin Area Chamber of Commerce) from any and all liability for any damage, injury or loss to any person, business or property which may arise from the occupation of the exhibit space by the applicant(s) and agree to hold and save the producers harmless of any damage, injury or loss by reason thereof. I/we understand that if this application is not accepted, all fees will be returned by mail. If this application is accepted, I/we grant permission to use my name, business name, photographs, videotape or images taken of my items or me for any and all purposes.

I have read and agree to the terms and conditions of the Boomtown Days Festival

Signature of applicant _____

Date _____

For Official Use Only

Cash Charge Check

Amount \$ _____ Rcvd by _____

Application Accepted

YES NO

Application Returned

YES NO

Notes:

BOOMTOWN DAYS 2010

Conditions and Guidelines for Vendor participation

1. Completed applications must be accompanied by the following:
 - a. Credit card information or personal/company check made out for the cost of the booth and any additional rental fees. Exhibitor/vendor fees are non-refundable
 - b. At least two (2) different photos of a group of the products you'll be exhibiting.
 - c. One (1) photo of your display booth completely set up.
 - d. **Food Vendors**, you only need to submit two (2) different photos of your food trailer or set-up.
 - e. ****NOTE**** if you are submitting an application online you must email photos to vendorchair@boomtowndays.com. You must include your full name, business name and phone number with them.
2. All City of Joplin business licenses, Missouri sales tax licenses and any other fees related to your booth are the sole responsibility of the exhibitor/vendor. A copy of the City license will need to be presented at check-in. For vendor license information, contact the City of Joplin Finance Dept. at 417-624-0820 x242.
3. Exhibitors/vendors may choose to provide their own tent. Tents are available for rent. Please indicate on your application if a tent is needed. Limited supply available.
4. Electricity will be provided (110v, 15 amp service only) if requested. Vendors must provide their own extension cords. Addition electricity is available for purchase. Please indicate on application.
5. Security, general lighting and a hospitality area are provided for exhibitors/vendors.
6. Exhibitors/vendors are responsible for their own tables, backdrops and any other materials they need to make an attractive booth display. All displays must be neat and clean and maintained throughout the duration of the Festival.
7. Festival grounds will be open for setup on Wednesday June 9th from 3:00pm-8:00pm and Thursday, June 10th from 7:00am-11:00am. All vendors must be set up and ready by 11:00am at which time the Boomtown Days committee will do a final walk through. Spaces not occupied and set up by 11:00am on June 10th will result in forfeiture of the booth space and all fees. No refund will be granted. Health and Fire Inspections for food vendors will begin at 11:00am.
8. All vehicles and trailers **MUST** be removed from the booth area immediately after unloading and **PRIOR** to display setup. Parking will be provided for all exhibitor/vendor vehicles in designated areas.
9. Exhibitors/vendors must be present and open during all hours of the Festival.
10. Exhibitors/vendors may not sublet or apportion space to anyone else.
11. Exhibitors/vendors shall be liable for delivery, handling, setup and removal of their own displays and materials. Boomtown Days is not responsible for any items left at the site past 1:00pm on June 13th.
12. Refunds will not be issued for any reason in partial or in whole including inclement weather or cancellation of Festival.
13. No Smoking or drinking of alcoholic beverages in vendor booths. It is permitted in designated areas only.

Disclaimer: NO Exhibitor/vendor may reproduce or create customized Boomtown Day merchandise with the name "Boomtown Days" or any likeness of Boomer without written permission from the Boomtown Days committee.

Boomtown Days provides some opportunities for vending, sampling and product promotion or sales. However, certain items such as literature, beverages, water, filled water bottles and T-shirts are prohibited. In addition, vending, sampling and promotion of certain categories is prohibited including: tobacco, vacation/time share packages, religion, politics, sex, liquor, credit cards or firearms. NO items may be made from elephant or whale ivory.

The Boomtown Days committee will evaluate each application and reserves the right to deny space for the display or sale of individual items which are not of suitable quality to be displayed in a family environment. The Boomtown Days committee may require the removal of work considered to be a violation of these conditions and reserves the right to make final interpretation of all conditions.

The City of Joplin, Joplin Convention and Visitors Bureau and Joplin Area Chamber of Commerce, agents, volunteers, representatives or anyone associated with Boomtown Days accept no responsibility for damage, theft or loss to exhibitors/vendors and their works. Exhibitors/vendors and visitors to Boomtown Days will assume all risk of accident or injury. The City of Joplin, Joplin Convention and Visitors Bureau and Joplin Area Chamber of Commerce or anyone associated with Boomtown Days will not be held responsible.